

General Terms of Approval - Issued



Notice No: 1613767

The Proper Officer
Muswellbrook Shire Council
PO Box 122
Muswellbrook, NSW, 2333

hamish.mctaggart@muswellbrook.nsw.gov.au

Attention: Hamish McTaggart

Notice Number 1613767

Re: Central Waste Pty Ltd - Muswellbrook Waste Transfer Station - CNR-24109 - DA 2021-55

I refer to the development application and accompanying information provided by or on behalf of Central Waste Pty Ltd (**the Proponent**) for the proposed waste transfer station at 32 Glen Munro Road, Muswellbrook (**the Premises**) received by the Environment Protection Authority (**EPA**) on 30th June 2021.

On 15th July 2021 and 1st September 2021, the EPA requested further information from the Proponent; and on 11 August 2021 and 22 October 2021 the Proponent provided the information to Muswellbrook Shire Council (**Council**). The EPA has reviewed the information and has determined that it is able to issue an environment protection licence for the proposal, subject to conditions. The Proponent will need to make a separate application to the EPA for the licence.

The general terms of approval (**GTAs**) for the proposal are provided at **Attachment A**. If development consent for this proposal is granted, Council may consider incorporating the operational conditions into the consent to prevent water and air pollution. However, Council **should not** make it a condition of the consent to comply with the GTAs. Attachment B includes mandatory conditions for all Environment Protection Licences.

These GTAs relate to the development as proposed in the documents and information currently provided to EPA. If the development is modified either by the Proponent prior to the granting of consent or as a result of the conditions proposed to be attached to the consent, it will be necessary to consult with EPA about the changes before the consent is issued. This will enable EPA to determine whether its general terms need to be modified in light of the changes.

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If you have any questions, or wish to discuss this matter further please contact Marshall Sing on (02) 4908 6827 or by email at info@epa.nsw.gov.au.

Yours sincerely

A handwritten signature in blue ink, appearing to be 'S. James', written over a faint circular stamp.

.....
STEVEN JAMES

Unit Head Regulatory Operations Metro North

Environment Protection Authority

(by Delegation)

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Attachment A

Administrative Conditions -

Information supplied to the EPA

Except as expressly provided by these general terms of approval, works and activities must be carried out in accordance with the proposal contained in:

- the development application DA/2021/55 submitted to Muswellbrook Shire Council on 15th July 2021 and 1st September 2021;
- any environmental impact statement *Muswellbrook Waste Transfer Station Environmental Impact Statement* by EMM Consulting dated May 2021 relating to the development; and
- all additional documents supplied to the EPA in relation to the development.

Fit and Proper Person

The applicant must, in the opinion of the EPA, be a fit and proper person to hold a licence under the *Protection of the Environment Operations Act 1997*, having regard to the matters in section 83 of that Act.

Limit Conditions -

Pollution of waters

Except as may be expressly provided by a licence under the *Protection of the Environment Operations Act 1997* in relation of the development, section 120 of the *Protection of the Environment Operations Act 1997* must be complied with in and in connection with the carrying out of the development.

Waste

The licensee must not cause, permit or allow any waste generated outside the premises to be received at the premises for storage, treatment, processing, reprocessing or disposal or any waste generated at the premises to be disposed of at the premises, except as expressly permitted by a licence under the *Protection of the Environment Operations Act 1997*.

Code	Waste	Description	Activity	Other Limits
<ul style="list-style-type: none">• N/A	<ul style="list-style-type: none">• General Solid Waste (non-putrescible)	<ul style="list-style-type: none">• Construction and demolition waste• Commercial and industrial waste	<ul style="list-style-type: none">• Waste Storage• Waste Processing	<ul style="list-style-type: none">• Maximum throughput of 98,500 tpa.

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- Municipal solid waste (non-putrescible)

Authorised Amount

- Notwithstanding any limit specified in the above table, the licensee shall not exceed the authorised amount specified in the licence. The authorised amount of waste permitted at the premises is **to be determined**.

Hours of operation

- All construction work at the premises must only be conducted between 7am and 6pm Monday to Friday and between 8am and 1pm Saturdays and at no time on Sundays and Public Holidays.
- Operations at the premises are permitted Monday to Saturday (24 hours).
- The premises is not permitted to operate on Sundays and Public Holidays.

Operating conditions -

Odour

- The proponent must not cause or permit the emission of offensive odour beyond the boundary of the premises. *Note: The POEO Act states that no offensive odour may be emitted from particular premises unless potentially offensive odours are identified in the licence and the odours are emitted in accordance with conditions specifically directed at minimising the odours are permitted.*
- No condition of this Licence identifies a potentially offensive odour for the purposes of Section 129 of the *Protection of the Environment Operations Act 1997*.

Dust

- A fog misting system must be installed and operational at all times within the industrial shed over all openings, processing and storage areas.
- Activities occurring at the premises must be carried out in a manner that will minimise emissions of dust from the premises.
- The premises must be maintained in a condition which prevents the emission of dust from the premises.
- No material, including sediment and oil, is permitted to be tracked from the premises.
- Trucks entering and leaving the premises that are carrying loads must be covered at all times, except during loading and unloading.

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Waste Management

- All waste received at the premises must be loaded/unloaded, stored and processed in the main building or within an approved covered and bunded area at all times.
- The Licensee must control pests, vermin and weeds at the premises.

Stormwater/sediment control

- All areas of the premises where the water treatment system is installed and operated must be covered and bunded.
- All stormwater pits within the premises are to be fitted with screens to capture gross pollutants. The screens must be cleaned and maintained in good working order to allow effective drainage of stormwater.

Monitoring and Recording Conditions -

Monitoring records

The results of any monitoring required to be conducted by the EPA's general terms of approval, or a licence under the *Protection of the Environment Operations Act 1997*, in relation to the development must be recorded and retained as set out in conditions M1.2 and M1.3.

All records required to be kept by the licence must be:

- in a legible form, or in a form that can readily be reduced to a legible form;
- kept for at least 4 years after the monitoring or event to which they relate took place; and
- produced in a legible form to any authorised officer of the EPA who asks to see them.

The following records must be kept in respect of any samples required to be collected: the date(s) on which the sample was taken;

- the time(s) at which the sample was collected;
- the point at which the sample was taken; and
- the name of the person who collected the sample.

Requirement to monitor concentration of pollutants discharged

For each monitoring/discharge point and/or utilisation area specified (by a point number), the applicant must monitor (by sampling and obtaining results by analysis) the concentration of each pollutant. The applicant

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must use the sampling method, units of measure, and sample at the frequency specified. This **is to be determined**.

Reporting conditions -

Annual Return

The applicant must provide an annual return to the EPA in relation to the development as required by any licence under the *Protection of the Environment Operations Act 1997* in relation to the development. In the return the applicant must report on the annual monitoring undertaken (where the activity results in pollutant discharges), provide a summary of complaints relating to the development, report on compliance with licence conditions and provide a calculation of licence fees (administrative fees and, where relevant, load based fees) that are payable. If load based fees apply to the activity the applicant will be required to submit load-based fee calculation worksheets with the return.

Special Conditions -

Financial Assurance

The Environment Protection Licence for the premises will be subject to conditions requiring the proponent to provide a financial assurance (amount **"to be determined"**) to the EPA in the form of an unconditional and irrevocable and on demand guarantee from a bank, building society or credit union operating in Australia as "Authorised Deposit-taking Institution" under the *Banking Act 1959*.

Other

While the licensee's premises are being used for the purpose to which the licence relates, the licensee must:

- Clean up any spill, leak or other discharge of any waste(s) or other material(s) as soon as practicable after it becomes known to the licensee or to one of the licensee's employees or agents.
- In the event(s) that any liquid and non-liquid waste(s) is unlawfully deposited on the premises, such waste(s) must be removed and lawfully disposed of as soon as practicable or in accordance with any direction given by the EPA.
- Provide all monitoring data as required by the conditions of this licence or as directed by the EPA.

In the event of an earthquake, storm, fire, flood or any other event where it is reasonable to suspect that a pollution incident has occurred, is occurring or is likely to occur, the licensee (whether or not the premises continue to be used for the purposes to which the licence relates) must:

- make all efforts to contain all fire-water on the licensee's premises,
- make all efforts to control air pollution from the licensee's premises,

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- make all efforts to contain any discharge, spill or run-off from the licensee's premises,
- make all efforts to prevent flood water entering the licensee's premises,
- remediate and rehabilitate any exposed areas of soil and/or waste,
- lawfully dispose of all liquid and solid waste(s) stored on the premises that is not already securely disposed of,
- at the request of the EPA, monitor groundwater beneath the licensee's premises and its potential to migrate from the licensee's premises,
- at the request of the EPA, monitor surface water leaving the licensee's premises; and
- ensure the licensee's premises is secure.

After the licensee's premises cease to be used for the purpose to which the licence relates or in the event that the licensee ceases to carry out the activity that is the subject of this licence, that licensee must:

- remove and lawfully dispose of all liquid and non-liquid waste stored on the licensee's premises; and
- rehabilitate the site, including conducting an assessment of and if required remediation of any site contamination.

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Attachment B ***Mandatory Conditions for all environment protection licences***

Operating conditions -

Activities must be carried out in a competent manner

- Licensed activities must be carried out in a competent manner. This includes:
 - a. the processing, handling, movement and storage of materials and substances used to carry out the activity; and
 - b. the treatment, storage, processing, reprocessing, transport and disposal of waste generated by the activity.

Maintenance of plant and equipment

- All plant and equipment installed at the premises or used in connection with the licensed activity:
 - a. must be maintained in a proper and efficient condition; and
 - b. must be operated in a proper and efficient manner.

Monitoring and recording conditions -

Recording of pollution complaints

- The licensee must keep a legible record of all complaints made to the licensee or any employee or agent of the licensee in relation to pollution arising from any activity to which this licence applies.

The record must include details of the following:

- the date and time of the complaint;
- the method by which the complaint was made;
- any personal details of the complainant which were provided by the complainant or, if no such details were provided, a note to that effect;
- the nature of the complaint;
- the action taken by the licensee in relation to the complaint, including any follow-up contact with the complainant; and
- if no action was taken by the licensee, the reasons why no action was taken.

The record of a complaint must be kept for at least 4 years after the complaint was made.

The record must be produced to any authorised officer of the EPA who asks to see them.

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Telephone complaints line

- The licensee must operate during its operating hours a telephone complaints line for the purpose of receiving any complaints from members of the public in relation to activities conducted at the premises or by the vehicle or mobile plant, unless otherwise specified in the licence.
- The licensee must notify the public of the complaints line telephone number and the fact that it is a complaints line so that the impacted community knows how to make a complaint.

Reporting conditions -

Annual Return documents

What documents must an Annual Return contain?

- The licensee must complete and supply to the EPA an Annual Return in the approved form comprising:
 - a. Statement of Compliance; and
 - b. Monitoring and Complaints Summary.
- A copy of the form in which the Annual Return must be supplied to the EPA accompanies this licence. Before the end of each reporting period, the EPA will provide to the licensee a copy of the form that must be completed and returned to the EPA.

Period covered by Annual Return

- An Annual Return must be prepared in respect of each reporting, except as provided below

Note: The term "reporting period" is defined in the dictionary at the end of this licence. Do not complete the Annual Return until after the end of the reporting period.

- Where this licence is transferred from the licensee to a new licensee,
 - a. the transferring licensee must prepare an annual return for the period commencing on the first day of the reporting period and ending on the date the application for the transfer of the licence to the new licensee is granted; and
 - b. the new licensee must prepare an annual return for the period commencing on the date the application for the transfer of the licence is granted and ending on the last day of the reporting period.

Note: An application to transfer a licence must be made in the approved form for this purpose.

- Where this licence is surrendered by the licensee or revoked by the EPA or Minister, the licensee must prepare an annual return in respect of the period commencing on the first day of the reporting period and ending on
 - a. in relation to the surrender of a licence - the date when notice in writing of approval of the surrender is given;

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or

- b. in relation to the revocation of the licence – the date from which notice revoking the licence operates.

Deadline for Annual Return

- The Annual Return for the reporting period must be supplied to the EPA by registered post not later than 60 days after the end of each reporting period or in the case of a transferring licence not later than 60 days after the date the transfer was granted (the 'due date').

Licensee must retain copy of Annual Return

- The licensee must retain a copy of the annual return supplied to the EPA for a period of at least 4 years after the annual return was due to be supplied to the EPA.

Certifying of Statement of Compliance and Signing of Monitoring and Complaints Summary

- Within the Annual Return, the Statement of Compliance must be certified and the Monitoring and Complaints Summary must be signed by:
 - a. the licence holder; or
 - b. by a person approved in writing by the EPA to sign on behalf of the licence holder.
- A person who has been given written approval to certify a Statement of Compliance under a licence issued under the Pollution Control Act 1970 is taken to be approved for the purpose of this condition until the date of first review this licence.

Notification of environmental harm

Note: The licensee or its employees must notify the EPA of incidents causing or threatening material harm to the environment immediately after the person becomes aware of the incident in accordance with the requirements of Part 5.7 of the Act.

- Notifications must be made by telephoning the EPA's Pollution Line service on 131 555.
- The licensee must provide written details of the notification to the EPA within 7 days of the date on which the incident occurred.

Written report

- Where an authorised officer of the EPA suspects on reasonable grounds that:
 - a. where this licence applies to premises, an event has occurred at the premises; or
 - b. where this licence applies to vehicles or mobile plant, an event has occurred in connection with the carrying out of the activities authorised by this licence, and the event has caused, is causing or is likely to cause material harm to the environment (whether the harm occurs on or off premises to which the licence applies),

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the authorised officer may request a written report of the event.

- The licensee must make all reasonable inquiries in relation to the event and supply the report to the EPA within such time as may be specified in the request.
- The request may require a report which includes any or all of the following information:
 - a. the cause, time and duration of the event;
 - b. the type, volume and concentration of every pollutant discharged as a result of the event;
 - c. the name, address and business hours telephone number of employees or agents of the licensee, or a specified class of them, who witnessed the event; and
 - d. the name, address and business hours telephone number of every other person (of whom the licensee is aware) who witnessed the event, unless the licensee has been unable to obtain that information after making reasonable effort;
 - e. action taken by the licensee in relation to the event, including any follow-up contact with any complainants;
 - f. details of any measure taken or proposed to be taken to prevent or mitigate against a recurrence of such an event;
 - g. any other relevant matters.
- The EPA may make a written request for further details in relation to any of the above matters if it is not satisfied with the report provided by the licensee. The licensee must provide such further details to the EPA within the time specified in the request.

General conditions -

Copy of licence kept at the premises or on the vehicle or mobile plant

- A copy of this licence must be kept at the premises or on the vehicle or mobile plant to which the licence applies.
- The licence must be produced to any authorised officer of the EPA who asks to see it.
- The licence must be available for inspection by any employee or agent of the licensee working at the premises or operating the vehicle or mobile plant.